



Royal Masonic Trust for Girls and Boys

60 Great Queen Street London WC2B 5AZ

web address <http://www.rmtgb.org>

Registered Charity No 285836



Province of Hampshire and Isle of Wight 2016 Festival

REGULAR DONATIONS FORM AND DECLARATION

ALL Donors to complete Section A and C

PLUS if you are Gift Aiding your donation, you will also need to complete Section B.

Section A - Donor's Details (ALL Donors to complete this Section which will not be forwarded to your Bank)

Title Forenames Surname

Address

..... Postcode

Contact Tel No Email

Lodge/other Order Name Number

Section B - Gift Aid Declaration (UK Taxpayers only) See Notes below and overleaf

Please treat all qualifying gifts of money made to the Royal Masonic Trust for Girls and Boys (60 Great Queen Street, London WC2B 5AZ; Registered Charity No. 285836) today, in the past four years and the future, as Gift Aid donations until I notify you otherwise. I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year, at least equal to the amount of tax that all the Charities and Community Amateur Sports Clubs that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify and the charity will reclaim 25p of tax on every £1 that I have given. I will notify you should I choose to cancel this declaration; change my name or home address; or if I no longer pay sufficient tax on my income and/or capital gains.

Signature of Taxpayer
named in Section A Date:

Title Forenames Surname

Address

..... Postcode

Section C - Standing Order Form (ALL Donors to complete this Section)

To the Manager Bank PLC Sort Code - -

Bank Address Postcode

Account Name Account No

Please pay to the credit of: The Festival Account, Royal Masonic Trust for Girls and Boys
at the National Westminster Bank PLC., Bloomsbury Parr's Branch, 214 High Holborn, London WC1V 7BX

Account No: 36123560
Sort Code: 60-30-06

£5 £10 £20 £50

OR (words):
(figures): £ : p p

On (date): / / and at **monthly / yearly** intervals * (delete as appropriate)

Until (date): / / ← (please insert final payment date dd/mm/yy)

Signature Today's date:

RMTGB Ref No (office use only)

Please do not send this form to your Bank - the Royal Masonic Trust for Girls and Boys will forward ONLY this Section C to your Bank to set up your payment(s)

Notes

1. This form can be used by tax and non-tax paying Individuals and those who do not wish to disclose their tax situation, to set up and put into effect Regular Monthly or Annual donations by Standing Order.
2. ALL donors using this form should complete Section A "Donor's Details" and Section C "Standing Order Form" and, if a qualifying UK taxpayer (see below) should also complete Section B "Gift Aid Declaration"
3. Gift Aid Declaration
 - 3.1 Only individuals who are qualifying UK taxpayers should complete Gift Aid Section B of this form.
 - 3.2 By completing, signing and dating the Gift Aid Declaration, you confirm that you want all qualifying gifts of money made to the Royal Masonic Trust for Girls and Boys (60 Great Queen Street, London WC2B 5AZ; Registered Charity No. 285836) on the date of signing, in the past four years and the future, treated as Gift Aid donations until you notify the RMTGB otherwise. You further confirm that you have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year, at least equal to the amount of tax that all the Charities and Community Amateur Sports Clubs that you donate to will reclaim on your gifts for that tax year. You also confirm that you understand that other taxes such as VAT and Council Tax do not qualify and the Charity will reclaim 25p of tax on every £1 that you have given and finally that you will notify the RMTGB should you choose to cancel the Gift Aid Declaration; change your name or home address; or if you no longer pay sufficient tax on your income and/or capital gains.
 - 3.3 Higher and Additional rate taxpayers can use their Self Assessment Tax Return to claim back the difference between the higher or additional rate of tax and the basic rate of tax on the total value of their donation.
 - 3.4 You can donate any rebate you receive directly to RMTGB when completing your return online or on paper using the SA100 Charity Form by entering the charity code as **VAE64YG**.
 - 3.5 Once the Gift Aid Declaration is completed and in possession of the RMTGB, it is unnecessary to complete and sign similar declarations for the RMTGB to reclaim Gift Aid on subsequent donations. However it would be helpful when making subsequent single donations, if you could continue to provide RMTGB with your contact details as well as your Lodge or other Order Name and Number.
 - 3.7 If you have any questions about Gift Aid please contact the Gift Aid Department on 020 7405 2644, email giftaid@rmtgb.org or visit <http://www.rmtgb.org/giftaid>
4. Receipts
 - 4.1 All donating to the Royal Masonic Trust for Girls and Boys by Standing Order, will receive an initial acknowledgement. At the end of each tax year a personal statement statement is available on request.
 - 4.2 Receipts will continue to be provided for all single donations. If you make a donation and subsequently complete a Gift Aid Declaration, no further receipt will be issued in respect of any tax reclaimed; these amounts will, however, be reflected in your personal statement.
5. Further Information
 - 5.1 Please send the completed form to the Royal Masonic Trust for Girls and Boys, 60 Great Queen Street, London WC2B 5AZ.
 - 5.2 Please do not detach the Standing Order form, the RMTGB will forward this form to your bank to establish your payment.
 - 5.3 If you have any questions or would like further information about donating to the Trust, please contact the RMTGB Fund Raising Department on 020 7405 2644, email info@rmtgb.org or visit <http://www.rmtgb.org/>